

# Annual Board Calendar 2012

## January

18<sup>th</sup> - Annual Meeting

## February

1<sup>st</sup> – Start Form 990

8<sup>th</sup> - Board Meeting

Set 2012 Calendar

15<sup>th</sup> - Program

## March

1<sup>st</sup> - Nash Campaign Letter Out

14<sup>th</sup> - Executive Committee

Review Financial Policy Draft

21<sup>st</sup> - Program

22<sup>nd</sup> - Newsletter Articles Due

## April

11<sup>th</sup> - Board Meeting

Approve Financial Policy

15<sup>th</sup> – Form 990 due

??<sup>th</sup> - Colby Cares Day

18<sup>th</sup> - Program

## May

9<sup>th</sup> - Executive Committee

16<sup>th</sup> - Program

17<sup>th</sup> - Newsletter Articles Due

## June

1<sup>st</sup> –Fuller Campaign Letter Out

1<sup>st</sup> - Secretary of State Annual Report

Filing

13<sup>th</sup> - Board Meeting

??<sup>th</sup> – Carriage House Sale

20<sup>th</sup> - Program

## July

11<sup>th</sup> - Executive Committee Mtg.

Review Collections

Plan/Policy

18<sup>th</sup> - Program

19<sup>th</sup> - Newsletter Articles Due

## August

8<sup>th</sup> - Board Meeting

15<sup>th</sup> – Program

## September

??<sup>st</sup> – Colby Cares Day

12<sup>th</sup> - Executive Committee Mtg.

Appt. Nominating Committee

19<sup>th</sup> - Program

20<sup>th</sup> - Newsletter Articles Due

30<sup>th</sup> - Charitable Fundraising Annual

Activity Report for 2011 Filed

## October

10<sup>th</sup> - Board Meeting

Discuss Nominations

17<sup>th</sup> - Program

18<sup>st</sup> - Initiate renewal of Charitable

Solicitation License

## November

1<sup>st</sup> - Nash Campaign Letter Out

14<sup>th</sup> - Executive Committee Mtg.

Draft Budget Review

21<sup>st</sup> - Program

18<sup>th</sup> - Newsletter Articles Due

22<sup>th</sup> – Renew Charitable Solicitation

## December

12<sup>th</sup> - Board Meeting

Final Budget Approval

Set Annual Meeting Agenda

19<sup>th</sup> – Program

January 2013

9<sup>th</sup> - Executive Committee Meeting

16<sup>th</sup> - Annual Meeting